



Service Department **General Laborer – (Part-Time, Seasonal, Summer)**

Mayor Pamela Bobst

Reports To: Lead Supervisor or Safety Service Commissioner Salary: \$15.00/hr
Shift: 7:00 A.M. to 3:00 P.M. Monday through Friday FLSA Status: Exempt

- Flexible hours available
- Up to 40 hours a week
- Maximum 1040 work hours available
- City Recreation Center Pass Discounted at 50% Off Regular Price
- Ohio Public Employee Pension eligible

Position Overview:

Under the supervision of the Lead Supervisor and/or Service Commissioner, the Seasonal Summer General Laborer performs general labor in the provision of public services throughout the various departments as needed on a day-to-day basis. The position operates and utilizes various hand and power tools including, but not limited to, landscape equipment*, garden and yard tools, paint tools, cleaning equipment, trucks, and refuse scooters.* The work is performed in a variety of settings involving occasional exposure to inclement weather, confined spaces, excessive temperatures and humidity, dust, dirt and fumes.

*Can be acquired after hire

Duties:

1. Parks Department

- Operates and maintains various tools and equipment including, but not limited to, dump trucks, mowers, trimmers, and other landscaping tools
- Performs various grounds maintenance and landscaping duties including, but not limited to:
 - Plants and cuts grass
 - Plants, prunes, and removes flowers and other ornamental plants
 - Weeds ornamental flower beds
 - Installs mulch in landscaping beds
 - Digs holes
 - Transports various landscaping materials including trees, soils, plants, and equipment
 - Collects refuse from beaches parks, and City properties
- Locks and unlocks various City park and public properties and facilities
- Assists with tree removals
- Performs light duty maintenance and repairs as required
- Help implement safety procedures and proper signage

2. Refuse Department

- Operates and maintains equipment including, but not limited to, dump trucks and refuse scooters
- Collects and disposes of refuse from City residences, businesses, public properties, and facilities
- Ability to follow all safety requirements

3. Streets Department

- Operates and maintains equipment including, but not limited to, various hand and power tools, trucks
- Performs various tasks involved with street and sidewalk repair
 - Assists in repairing holes in streets and sidewalks
 - Assists in traffic controls as needed
- Performs various tasks involved in street maintenance
 - Cleans and maintains street cleaning equipment
 - Cleans sweeps , and removes debris from streets, curbs, walkways, and catch basins

4. Traffic Department

- Operates and maintains various tools and equipment including, but not limited to trucks and painting equipment
- Assists in traffic control operations
- Assists in line striping
- Assists in sign and signal maintenance and operation

Minimum Qualifications:

- Requires related experience preferred.
- Must be able to lift up to 50 (fifty) pounds.
- Punctuality is necessary.
- Must have an ability to work with the public as needed, as well as the ability to multitask work.
- Valid driver's license is required.
- Must be a minimum of 18 years old to operate some equipment/city vehicles.

Position will be posted until filled. Applications may be obtained at http://s804876413.onlinehome.us/hr_docs/employment_application.pdf or at Rocky River City Hall. Submit completed application, cover letter and resume, Monday through Friday, 8:30 a.m. to 4:30 p.m. at:

**Michael T. Greco, Director
Human Resources Department
City of Rocky River
21012 Hilliard Boulevard
Rocky River, OH 44116**

The City of Rocky River is an Equal Opportunity Employer